

Report of the Head of Governance and Scrutiny Support

Report to Scrutiny Board (Children and Families)

Date: 16 November 2017

Subject: Work Schedule

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1 Purpose of this report

- 1.1 The purpose of this report is to consider the Scrutiny Board's work schedule for the forthcoming municipal year.

2 Main Issues

- 2.1 A draft work schedule is attached as appendix 1. The work programme has been provisionally completed pending on going discussions with the Board.
- 2.2 When considering the draft work programme effort should be undertaken to:
- Avoid duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue
 - Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame.
 - Avoid pure "information items" except where that information is being received as part of a policy/scrutiny review
 - Seek advice about available resources and relevant timings taking into consideration the workload across the Scrutiny Boards and the type of Scrutiny taking place
 - Build in sufficient flexibility to enable the consideration of urgent matters that may arise during the year

- 2.3 Visits to Schools and the Inner East Cluster Partnership are scheduled for the 23rd, 24th and 29th of November. All members of the Scrutiny Board have been notified and details regarding the visits will be sent to Board Members in advance of the visits.
- 2.4 Attached as appendix 2 is the minutes of Executive Board for 18 October 2017.
- 2.5 Attached as appendix 3 is the summary of the Scrutiny Working Group which met to consider the Roundhay school expansion proposal and consultation on 1 November 2017.
- 2.6 Since the Scrutiny Board meeting on the 19th of October three items have been provisionally added to the work programme. These are the Best Council Plan refresh, the Children and Young Peoples plan refresh and the Youth Justice Plan refresh. Each plan is identified in the Councils Budget and Policy Framework and therefore would be referred to Scrutiny for consideration by the Executive Board before they are agreed by full Council. The scheduling of these items is determined by the Executive Board and Council forward plan.

3. Recommendations

- 3.1 Members are asked to:
- a) Consider the draft work schedule and make amendments as appropriate.
 - b) Consider the Executive Board minutes and the Working Group Summary and determine if any matters require Scrutiny focus or action.

4. Background papers¹ - None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.